

Minutes of ACC Meeting Thursday, November 21, 2019  
7 PM at MOL School (St. Mary's Campus)

**NEXT MEETING: 7 PM, THURSDAY, DEC. 5, 2019**  
**SACRED HEART CHURCH, FLENSBURG**

1. Regular Business:

1. Call to order: Bill Kuesel
2. Prayer: Fr. Jimmy
3. **Attendees:** Fr. Ben K and Fr. Jimmy J and Fr. Mark Botzet  
St. Stanislaus, Sobieski: Joyce Borash, Michael Retka;  
Holy Family, Belle Prairie: Darrell Welle,  
OLOL, Little Falls: Joe LaForce, Kaitlin Pohland  
Sacred Heart, Flensburg: Carol Merten  
St. James, Randall: Bill Kuesel  
St. Mary's, Little Falls: Brigid Fitzgerald, Jon Radermacher  
MOL School: Mary Sowada, Asst. Principal

**Not in attendance:** Jim Carlson, Sacred Heart; Gail Johnson, St. James

4. Review of Minutes from November 7 Meeting: M/S/P (Joe LaForce, Joyce Borash)
5. Approval of the agenda: M/S/P (Darrel Welle, Jon Rademacher)

2. **Old Business:**

1. Seminarian breakfast results/scholarship fund: Bill Kuesel; report submitted which shall be shared with each Church office as it is hoped to have rotating parishes hosting.
2. Suggestion boxes for churches: Michael Retka. Discussion, it costs little and makes sense to do.
3. Write up of the questions from October 14: Joe LaForce
4. Voted on name for the ACC: Haven of Mercy Area Catholic Community took the votes.
5. Review updated draft of the goals for Rel. Ed, Youth Ministry, and Young Adults: submitted by Fr. Ben

3. **New Business:**

1. Discussion of goals regarding worship and sacraments. Suggestions were reviewed and the following were noted:

GOAL 1. Develop a ACC Plan of Worship that is sustainable for 2 priests supporting 6 parishes effectively.

GOAL 2. Establish a liturgical Plan for weekend, weekday, Holy Day and non workday

Suggested areas and questions to be included in the recommendation report which would help develop the action plan under the goals noted above:

Major Celebrations: where celebrated taking into account rotation and seating capacity.  
Explore option of hiring a Liturgy Coordinator for parishes, who is responsible for essential set-up, preparation, and coordination of logistical and liturgical matter.

Sacristan: can the sacristan coordinate greeters, acolytes, extraordinary ministers of the Eucharist & those handling collection.

Inter-parish choir - create and use for major Holy Days and ACC parishes events.

Lay Presider training- could we better use our deacons or other lay parishioners for daily Word and Communion services?

Sacramental Preparation Programs: could programs for Marriage, Baptism, RCIA and confirmation be combined? And sharing/including Adult Catechists from all ACC parishes. Can they be streamlined? Including funeral policy for parishes.

Create a common Confirmation program.

Worship Aids: consider have same aids in all parishes.

Create a common formation program for commissioning Extraordinary Ministers

2. Plan for 1<sup>st</sup> Monday Mass and discussion on December 2<sup>nd</sup> - update will be given to parishioners.
4. Update from Communications liaison: Michael Retka moving ahead.
5. Questions/feedback for the Committee from any guests present: None

Adjournment: Bill Kuesel

6. Prayer: Fr. Jimmy

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Submitted by Brigid Fitzgerald

## **1. Discussion points for worship and sacraments:**

1. Major Celebrations:
  1. Where will they be celebrated?
    1. Rotation and seating capacity are important factors to consider
2. Parish Liturgy Coordinator:
  1. Someone who is responsible for the essential set-up, preparation, and coordination of the logistical and liturgical matters
  2. In many parishes: Sacristans coordinate greeters, acolytes, extraordinary ministers of the Eucharist, collection taken
3. Inter-parish choir:
  1. For major holy days and inter-parish events.
4. Lay Presider training:
  1. May there be daily Word and Communion services done by deacons or others?
5. Combining Sacramental Preparation Programs:
  1. E.g.: Marriage, baptismal preparations, RCIA, Confirmation preparation
  2. Include Adult Catechists from all parishes in the effort!